

ST. RITA LITURGY

GENERAL INFORMATION FOR LITURGICAL MINISTRIES

1. Our community is blessed with many dedicated volunteers that allows us to celebrate the Liturgy with the enthusiasm and dignity that is the hallmark of St. Rita's.
2. Preparation during the week is important for a moving liturgy. All ministers should begin with reading and meditating on the readings for the Sunday Liturgy. The music, sermon, and church decorations all support and amplify the Gospel Reading.
3. Readers, Eucharistic Ministers, Music Ministers, Ushers, and Alter Servers all have their own separate Liturgical Ministries. You should only perform one ministry at a specific Liturgy. Hopefully we will have enough volunteers that you should not have to perform more than one.
4. The Ministry schedule is published online and you can view it by going to www.stritaparish.org and selecting Online Schedules for Lectors (readers) and Eucharistic Ministers from the sidebar. There is also a listing in the bulletin each week and a Posted Schedule in the chapel at the south entrance of the church. Printed copies of the online schedule are usually available in the chapel also. If there aren't any left, contact the office and we will make more available. *Do Not Remove The Posted Schedule.* The Ushers need that for check-in.
5. In the schedule you will see posted "Volunteer at Mass". This is done so that we don't overschedule people and at the same time it gives those Ministers who would like to serve more often an opportunity to do so. If you want to volunteer at mass when one is posted it is very important for you to go to the chapel and write your name in that space on the posted schedule so the Ushers will know that someone is volunteering.
6. If you know way in advance that you will not be able to serve at a time when you are scheduled, you should at least make an attempt to find a replacement. Phone numbers are posted in the online schedule of most of the Readers and Eucharistic Ministers.
7. All scheduled ministers should put a check mark by their name on the Posted Schedule in the Chapel as soon as you arrive on your scheduled day.
8. Remember, if you are not feeling well or have an emergency, please stay home. We will gladly find a replacement for you.
9. Eucharistic Ministers especially should use perfume and aftershave sparingly or preferably, not at all. Some people are allergic. Use of hand sanitizer is encouraged.
10. Readers should review their readings in advance. Lookup the correct pronunciation of names and places.
11. When you are carrying a sacred object you should not bow to the Altar or the Tabernacle. This includes all ministers including Altar Servers.
12. For example, near the end of the Gloria, the Altar Server can discretely carry the Missal to a point between the Priest and the Tabernacle. You do not have to bow. At the invitation "Let us pray" he can move to the front of the Priest being careful not to block the view of the people. At the end of the prayer he can return the Missal to the credence table without bowing to either the Tabernacle or the Altar. A similar process can be used for the Prayer After Communion.