

Eucharistic Ministers – Quick Reference Guide

All Extraordinary Eucharistic Ministers of Holy Communion (EMHC)

1. As soon as you arrive at Church, go to the vestment room (chapel at south entrance) and put a check mark by your name on the posted schedule. Then the Ushers will know that you are present for the mass.
2. If you want to “volunteer at mass” when one is posted on the schedule, write your name in that space so the Ushers will know that you are volunteering.
3. About 5-minutes before mass, all ministers gather in the Chapel with the Priest for roll-call and a short prayer.

The EMHC’s are to approach the altar promptly at the “Lamb of God”.

1. All EMHC’s gather at the foot of the Altar. They bow and ascend to the Choir side of the Altar.

Distribution of Holy Communion.

1. The Bread is distributed on either side of the center aisle at the foot of the altar. Ministers with the Chalice must allow plenty of room for the line to form between them and the minister with the Bread. The minister near the Holy Family can position themselves as close to the door as they need usually standing even with the Ambo. The minister on the Choir side needs to position themselves as close to the piano as possible.
2. The Ministers on the Choir side are responsible for distributing to the Choir. The Bread and Chalice move to the last row and space themselves far enough apart so the Choir members can receive both species and return to their places. On the way back to the Altar, don’t forget the Choir Director.
3. The Ushers will identify any non-ambulatory parishioners that need communion taken to them. Giving them communion is usually the responsibility of the ministers on the Holy Family side.
4. Ministers with the Chalice should not consume any remaining Precious Blood until all ministers have returned to the Altar and it is certain that it is not needed. The ministers, after completing their duties, again gather at the foot of the Altar and bow before returning to their seats. Do not ask underage Altar Servers to consume remaining Precious Blood.

Other Information.

1. Father will purify his chalice and the ciborium at the altar during Mass
2. At the end of Mass when the Choir has finished the recessional the #1 and #2 EMHCs can begin purifying the sacred vessels at the Credence Table. The sacred vessels are carried to the Sacristy for cleaning with soap and hot water. There is no need to use the Sacramarium.
3. In the winter months, additional ministers may be assigned as needed to distribute to the overflow of parishioners in the hall.